

These minutes are dependent on approval by the Board of Trustees

James E Nichols Memorial Library
36 Main Street Center Harbor, NH
November 28, 2017 @5pm

Present: Trustees Helen Heiner, Sarah Heath, Karin Karagozian, Alternates Shannon Whalen, Lynn Allen, Librarian Jon Kinnaman

Excused: Trustees Jo Morse, Kevin Desmond, Alternate Jessie Foley

Appointed: Shannon for Jo, Lynn for Kevin

Meeting called to order: by President Helen Heiner 5:01pm.

Minutes October 23, 2017: reviewed, corrected, motion to accept report Sarah, 2nd Karin, m passed.

Lighting Project: Tomorrow TNT Electric will put the finishing touches on our lengthy lighting project. We most gratefully thank the Center Harbor Energy Commission for its time and expertise assisting us, in so many ways, in our quest to light up the stacks at the library. From the Energy Commission, Annette Nichols has been our relentless leader in this daunting trek during what felt like a never-ending battle to succeed. Thank you, thank you.

Treasurer Report: Sarah's report shows the numbers are on par with the proposed budget except for an unexpected cost of service to correct computer failures after experiencing power outage this month, motion to accept report Karin, 2nd Lynn, m passed.

Librarian Report: ...and then there was light. Jon and Glenn have received so many great comments on the new lighting since the installation of overhead lights in the dome area. Jon was happy to report that the town Vital Statistics database is now accessible online on the Center Harbor website, soon to be on the town webpage also. Birth records go back more than 100 years before the library was even built. Great accomplishment Jon. Motion to accept report Karin, 2nd Shannon, m passed.

Old Business: At this time the Park Committee can be deleted from the agenda; currently the Policy and the Personnel Manuals are being reviewed. **Budget:** Discussion on changes made in the October meeting, changes to overall amount, motion to accept as presented Karin, 2nd Lynn. Helen and Sarah will present it to the Selectmen on December 6, 2017 at 7pm meeting.

New Business: Holiday tree lights not lit yet, will look into problem. Helen distributed 2018 calendar of meeting dates, requires minimum 10 meetings annually. Following discussion, motion for no December meeting this year Sarah, 2nd Karin, m passed.

Motion to move to Closed Session: personnel reason 5:44pm by Sarah, 2nd Shannon, m passed.

Motion to return to Regular Meeting: 6:39pm by Sarah, 2nd Lynn, m passed.

Motion to adjourn: 6:41pm, Sarah, 2nd Karin, m passed.

Submitted by: Lynn Allen, Acting Secretary

Next Trustee Meeting: January 22, 2018 5pm

