

James E Nichols Memorial Library  
35 Main Street, Center Harbor NH  
April 24, 2017

(These minutes are dependent on approval by the Board of Trustees)

Meeting called to order at 5:00 pm.

Present: Trustees: President Helen Heiner, Kevin Desmond, Sarah Heath, Karen Karagozian, Alternates Jessie Foley, Shannon Whalen, Librarian Jon Kinnaman and Energy Commission Member Annette Nichols.  
Excused: Jo Morse, Lynn Allen

Lighting Contract (Annette Nichols). Delivery date of the week of June 5. TMT confirmed work date for week of June 12. Discussion about what to do about closing the library. Someone needs to be there while the work is being done. We will give Annette a key so she can be there early, and John (and Glen if necessary) will be there during regular hours.

Minutes March 27. Minutes amended to read that a bench in memory of Jay Heiner and if possible a second bench which could..... Minutes as amended accepted; Sarah m/Kevin s; unan. passed.

Budget—Sarah Heath. March Treasurer's report accepted Karen m/Kevin s; unan. passed.

Librarian's Report—Jon Kinnaman. Circulation up slightly but visits down. Non-fiction group will discuss Hamilton. Working on Second book club for mystery readers. Tar shingles blew off roof. Leak caulked.

#### Old Business

Ira weeks will refinish the doors. Will try to do this while the library is closed for installation of lights. Window cleaning can be done at the same time. Roof tiles still need to be repaired.

Bench in memory of Jay Heiner could include the names of all the librarians who have worked here.

Sarah m. that 2 granite benches be purchased; Jo s; unan. passed.

Quote from Stephens landscaping for \$1556.22, to take out plants, haul away, and reloom and seed areas. Motion to accept bid. Jessie/m, Kevin/s. Passed unan

Publicity and tax bills. Sarah ordered enlarged library bookmarks to put in the town tax bill.

Policy Committee. Town has no written credit card policy. Certain yearly Subscription charges would be allowable. Library's own policy as amended was accepted Kevin /m, Karen/s. Passed unan.

Jessie to write up simple breast feeding policy.

Meeting adjourned at 5:57 pm. Next meeting Monday May 22<sup>nd</sup> at 5pm.