

These minutes are dependent on approval of Board of Trustees

James E. Nichols Memorial Library  
Board of Trustees Meeting  
September 24, 2018

**Present:** Trustees Sarah Heath, Jo Morse, Karin Karagozian, Lynn Allen, Alternates Bette Miller, Susan Gurney, Annette Nichols, Librarian Jon Kinnaman

**Excused:** Helen Heiner Chair, Shannon Whalen

**Appointed:** Bette for Helen, Sarah for Chair

**Call to Order:** by Sarah at 5:00pm

**Previous Minutes:** Motion by Jo to accept, 2<sup>nd</sup> by Karin, motion carried.

**Treasurer's Report:** It was reported that Karen Ponton spent \$63.93 on our behalf; it was decided to reimburse her. Motion by Karin, 2<sup>nd</sup> by Bette, motion carried. Sarah received money from the Trust which will show up on the next bank statement. Motion by Lynn to accept Sarah's report, 2<sup>nd</sup> by Jo, motion carried.

**Librarian's Report:** Jon reported a burst of activity, a good end to the summer. Discussion occurred during his recent Scrooge and Marley concerning drop in library visits; all the other librarians had seen the same dip in patronage, called it expected "waves." Alternatives to checking out a book-in-hand (Hoopla, Kanopy, Overdrive Advantage) are being researched. Jon also said a new patron getting a library card asked if Nichols has a Friends of the Library.

**New Hampshire Preservation Alliance Grant:** Annette announced Karen Ponton has submitted the Grant proposal on our behalf. Its hearing is tomorrow; we should know soon what has been decided.

**Unfinished Business:** On the east side of the library Susan and Karen thinned out the plants and moved others; Lynn will bring some ground cover. Then it's wait and see til spring.

**New Business:** Trustee selection needed for town ballot this spring.

**Budget Work Session:** Sarah distributed 5 past annual budgets along with the current year budget for comparison and to assist our new Trustee alternates. Discussion will continue at our next monthly meeting.

**Motion to move to Closed Session:** for personnel reasons at 6:18pm, motion carried.

**Motion to return to Regular Session:** at 6:56pm, motion carried.

**Adjourned** at 6:57pm, motion by Jo, 2<sup>nd</sup> by Sarah, motion carried.

**Submitted by:** Lynn Allen, Secretary

**Next Meeting:** October 22, 2018