

These Minutes Are Subject to the Approval of the Trustees

**James E. Nichols Memorial Library  
Trustee Meeting  
January 24, 2011 at 5 PM**

**Present:** Helen Heiner, Karin Karagozian, Jon Kinnaman, Sarah Heath, Chuck DiCecca and Jo Morse  
**Excused:** Bess Hanson

**Minutes** for Nov. 22 were accepted with one correction. Under the Energy Section, it's Rowan instead of Frase Electric. Minutes accepted.

**Treasurer's Report**

November special expenses: Rowan the electrician changed the high light bulbs, and Smitty changed the valve on a radiator. Now have the bills: \$50 and \$142.25. Computer supplies and router \$397.50.

December: sealing the windows \$420. Spent more than budgeted on books, magazines and Mango: \$14,155.61 instead of \$12,000.

Year end: returning to the General Fund \$1,577.33.

Karin thanked Sarah for all the work she does as Treasurer.

Treasury Report accepted.

**Librarian's Report**

Good numbers in library use in December, though fewer numbers in November.

Jon is working on weeding the collection.

Steve at AdelXt made a service call to restore InfoCenter on the Circulation Desktop.

Librarian's Report to the Town was discussed. Corrections were discussed. He will email the finished Report to soon and then get it to Robin. She also asked that a separate paragraph about the 100<sup>th</sup> Anniversary be prepared.

**Energy**

Sealed windows have helped and the building feels more comfortable. So far we don't have to spend extra money on insulation. We can review in the Spring to see if we are satisfied with the comfort. Blinds can be cleaned after we make a final decision about the windows.

**Old Business**

Electric outlets—Rowan bid \$1,800. For the ceiling lights which need new interior pieces, \$450 plus scaffolding. The Town has the money encumbered for the bathroom renovation. And there is Town money to repair the sidewalk. The wifi issue also came up. Jon found a note on the State Library web site discussing how to deal with wifi use. Some providers might close down a service if a patron downloads pornography. It seems there isn't much anyone can do.

Need 3 bids if the bathroom job is over \$2500. Smitty, Fred of Merideth Plumbing and Lakeside Plumbing will be asked. Also need tile work. Karin suggested Chris McCormack.

**New Business**

Helen is to be up for reelection to the Trustee Board for three years. Karin needs to be reappointed for the next three years.

Snow days: if school is closed. If weather is bad at the Librarian's home and he chooses not to drive, but the schools are open, it may be a personal day off. Helen and Jon check the weather, and make a judgment call. If we close, does Jon get paid? Merideth, Wolfboro, Northfield, Gilmanton all give full pay and benefits for Head Librarians. Helen to check with Moultonboro.

**Meeting Closed for a Special Meeting.**

Chuck moved, Karin seconded the motion to close the meeting; passed unan.

Jo moved to close the Special Meeting. Karin seconded; unan. Passed.

**Motion to adjourn** at 6:39 pm by Karin, Seconded by Jo; Unan. Passed.

Submitted by

Jo Morse for Chuck DiCecca, Secretary