

**James E. Nichols Memorial Library
Trustee Meeting**

March 7, 2011 at 5:15 PM

These Minutes Are Subject to the Approval of the Trustees

Present: Helen Heiner, Bess Hanson, Jon Kinnaman, Sarah Heath, and Jo Morse; Regrets: Karin Karagozia
Chuck DiCecca

Minutes for Jan. 24 were presented; Phil Cowels replaced the radiator valve. Under Old Business, the Town money was encumbered; accepted as presented with corrections.

Treasurer's Report. Computer expense was less because Jeff was here anyway. Report accepted as presented; moved by Bess, seconded by Helen.

Librarian's Report. Router died, and Jon purchased one from Lakes Region. Jeff talked Jon through the set-up.

Jon finished the Time Capsule with Town history, press clippings, resolutions on a CD, and he organized all Minutes in boxes.

Old Business. Metrocast is adding a second account. The first is free, and hopefully the second one is, too.

Bathroom—Helen has been working to clean up the tiles. She thinks they need another cleaning. Sarah has out a list of renovation work we need done. She tried calling Chris McCormack, Karin's suggestion, to no avail. Smitty made a bid for the plumbing work, Joe made a bid to remove floor, retile it, replace the old with new in the cellar.

Windows—Sarah asked about the meeting. She left a copy of the bill with the Selectmen. They want to know we need to do more insulating. We are waiting to see what the staff feel. Jon says it's so much warmer with new insulation.

Electric outlets for patrons' computers would cost \$1800—1 at each fireplace, 1 under each of the 2 big tables. There would be single plugs, servicing power strips. Jo moved we accept Rowan's bid for outlets; Beth seconded. Unan. passed.

Licenses for Deep Freeze—want them installed on each public computer. Steve thinks this is the superior product. Need set price and a date for April.

Policy. Snow day review. No hourly employees would be paid. Librarian to consult with the Trustee President.

Holiday Review—This year Christmas and New Years will be Sundays, and Federal employees would be off on Mondays; we would be closed. We will be open the Friday after Thanksgiving. We need a policy on censure; we need to make changes?

By-Laws. Sarah to tighten the 3 pages for a vote at next meeting.

Motion to adjourn at 6:15 pm by Bess, Seconded by Jo; Unan. Passed.

Submitted by Jo Morse for Chuck DiCecca

*TRUSTEE MEETING DATES FOR 2011. Jan. 24, Feb. 28, Mar. 28, Apr. 25, May 23, Jun. 27, Jul. 25, Aug. 26, Sep. 26, Oct. 24, Nov. 28, Dec. 26