

**James E. Nichols Memorial Library  
Board of Trustees  
Special Meeting Minutes  
Wednesday, November 29, 2023**

**CALL TO ORDER:** At 10:00 AM the meeting was called to order by Ann Xavier.

**MEMBERS PRESENT:** Chairperson Ann Xavier, Trustee Sandy Frost, Treasurer Karn Ponton, Alternate David Hughes. Absent from meeting with notification Trustee Corina Locke and Trustee Stephany Marchut Lavallee.

**HIRING ATTORNEY ANNA B. COLE:**

Karen Ponton made the motion "To engage Anna B. Cole of Drumond Woodsum for legal services at an hourly rate of \$320 per hour and to authorize Ann Xavier to sign the Letter of Engagement". Motion seconded by A. Xavier. All in favor.

Trustees discussed edits in the wording of the proposed agreement for the hiring of Dr. Linda Verge, which will be reviewed by the attorney.

**ADJOURNMENT:** Motion to adjourn at 10:15 to adjourn by D. Hughes, seconded by K. Ponton. All in favor.

Respectfully submitted by,  
Sandy Frost  
Library Trustee