

James E. Nichols Memorial Library

Board of Trustees

Minutes, April 1, 2024

Special Meeting

- I. Call to order: Meeting called to order at 9:02 by Chairperson Sandy Frost. Present: Sandy Frost, Chairperson, Clara Gamboa de Levin, Treasurer, Ann Xavier, Secretary, Jill Weed, Trustee, Stephany Marchut Lavallee, Trustee, Trustee Emeritus Bette Miller, Linda Verge, Library Director, David Hughes, Alternate, Deb Thiboutot, Alternate.

- II Order of Agenda and Additional Items: A. Xavier attended the last Selectman's meeting and reported back to the Board that three estimates are needed for the repair to the front library doors if the town would consider paying for it. S. Frost said she knew of a few wood workers who would be able to work on historic doors, and she going to contact them.

- III. Discussion of Policy change: Motion was made by S. Marchut Lavallee to delete the word annual in the library policies, page 7, Pay Rates. A.Xavier seconded, passed unanimously.

- IV. First Non Public Session postponed to April 9, 2024

V. Non Public Session per RSA 91-A:3 II Employee
6 Month performance review.

S. Frost motioned to go into Non Public Session. A. Xavier seconded. Roll call: S. Frost, yes, A. Xavier, yes C. Gamboa de Levin, yes, J.Weed, yes, S. Marchut Lavallee, yes. at 9:13 am.

After satisfactory performance review, discussion held to increase Assistant Librarian's pay in accordance with a reduction to his hours. Motion to come out of non public session made at 9:28 by S. Frost, seconded by A. Xavier, passed unanimously. Motion made by C. Gamboa de Levin to raise Z. Jesus salary to \$20/hour, seconded by S. Frost, passed unanimously.

VI. Adjournment: Motion by S. Frost, Seconded by J. Weed, at 9:37, passed unanimously

Respectfully submitted,
Ann Xavier
April 1, 2024