

## **Center Harbor Energy Committee Minutes of Meeting – 1 December 2016**

Attendees: Annette Nichols, Bernie Volz, Chris Williams, and Selectmen Representative Richard Drenkhahn.

Annette called the meeting to order at 7:00 p.m.

**Approval of Minutes.** The minutes of the meeting of November 3<sup>rd</sup> were approved as amended (corrected date).

**Library Lighting Upgrades Project.** Annette reviewed the status of the project since the November meeting. Proposals for both lighting materials and installation were opened during the Library Trustees meeting on November 28<sup>th</sup>:

- Two responses were received for materials, one from Consolidated Electrical Distribution (CED) and another from Needham Electric Supply. Both responses appeared complete and for the requested materials.
- Two responses were received for the installation, one from Kozlowski Electric LLC and another from TNT Electrical Contractor LLC.

The Library Trustees, assuming Annette's validation of the response, checking references, and acceptable resolution of questions regarding TNT's response, voted to go with CED for the materials and TNT for the installation.

Annette confirmed that everything was in order after following up. This was presented to the selectmen on Wednesday, November 30<sup>th</sup>, and the selectmen agreed with the recommendations. The selectmen also agreed to funding 60% of the project (which is \$18,025.80) from the Energy Trust Fund as had been recommended by the Energy Committee (see August 2016 minutes).

Annette will contact NHEC to look into grant options, but as the Elliptical lighting is not appropriately certified, she does not think it will qualify. However, as NHEC requires that no contracts be awarded before the grants are approved, the town will need to wait until the possibility of NHEC grants is ruled out, we are awarded the grant, or the grant is denied. Annette will work on this.

Chris indicated that he had a person that is likely willing to help fund the additional Library project to refurbish several interior fixtures and will put them in touch with the Library Trustees.

**Insulating Town Highway Garage.** Next, Bernie reviewed the visit by Rich Burns of Shakes To Shingles to the Highway Garage on Tuesday, November 22<sup>nd</sup> at 9AM. Bernie and Chris, as well as Jeff Haines, were in attendance. Rich toured the building, commented on many issues, and conducted a blower door test. He will analyze the results and look into recommendations and options. He is interested in presenting to the Energy Committee the week before Christmas. After some discussion, it was settled on Thursday December 22<sup>nd</sup> at 7PM at the New Cary Mead Room – though Chris needed to check his calendar and would confirm on Friday (12/2) morning.

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Post meeting note: Chris did confirm his availability and Bernie confirmed that Rich would be available – so the next Energy Committee meeting is scheduled for Thursday, December 22<sup>nd</sup>, 2016 at 7PM. There will be NO meeting January 5<sup>th</sup>, 2017.

**New Business.**

**Energy Conservation & Improvements Expendable Trust Fund.** The committee discussed a recommendation on the funding request for the 2017 Town Meeting (2016 was \$1, 2015 was \$10,000). After the Library lighting upgrades, the fund should hold about \$30,000. The committee decided that a \$10,000 request is appropriate, but would leave the final amount for the Selectmen to determine.

**Future Projects.** Next, a brief discussion of possible future projects was held, but nothing significant is presently on the horizon. One possibility is the Old Center Harbor Townhouse project that the Heritage Commission is working on.

The meeting adjourned at 7:51 pm.

**Next meeting scheduled for December 22<sup>nd</sup>, 2016 at 7:00 pm (there will not be a meeting on January 5<sup>th</sup>, 2017).**

Respectfully submitted, Bernie Volz, December 4<sup>th</sup>, 2016. Revised 12/18 to add funding request for Town meeting as this was missed earlier.