

## **Center Harbor Energy Committee Minutes of Meeting - 6 October 2016**

Attendees: Chris Williams, Annette Nichols, and Selectmen Representative Richard Drenkhahn.

Annette called the meeting to order at 7:02 p.m. The minutes of the meeting of September 1 were approved as amended.

**Library Lighting Upgrades Project.** Annette reported that the Specialty Lighting Materials RFP is out for bid as of September 22<sup>nd</sup>, with bids due at noon on Monday, October 24<sup>th</sup>. The RFP has been advertised in the Laconia Daily Sun on two dates and the Meredith News on two dates. Annette learned that Charron Inc. as the regional manufacturer's rep will not be bidding directly on the project, but instead provides pricing to local distributors. Annette made direct contact with three large distributors in Laconia and Gilford, as well as the manufacturer's reps in MA and CT. The bids and recommendation will be reviewed with the Selectmen at their October 26<sup>th</sup> meeting.

Harry Viens had a meeting with the NHEC program administrator for the lighting rebates, and he advised that there is still funding in the 2016 program, with plans for additional funding in the 2017 program. Annette contacted the staff administrator to discuss whether this project would be a new construction or a retrofit project. The administrator advised that the lights must be Design Light Consortium (DLC) labeled to be eligible for rebates. The custom fixtures that we are investigating do not have this label, so Annette has asked Charron Inc. to discuss the potential for a custom application with the NHEC. If the project is eligible for a rebate, it must be approved by NHEC prior to award of any contracts, and then completed within 90 days of award.

Comments were received for the Lighting Installation RFP. This RFP will be updated and sent out for bid the week of October 11. There will be a mandatory bid review meeting on Tuesday, November 1<sup>st</sup> at 10:00 a.m. for all installation bidders. The bidders will receive the anticipated lighting materials listing at that meeting. Bids will be due on Monday, November 28<sup>th</sup>. Annette asked for recommendations for local installation contractors to let them know of the bid solicitation.

**Town Garage Energy Savings Opportunities.** The CHEC met with Jeff Haines on Monday, September 26<sup>th</sup> to review opportunities to save energy for this facility. Notes from this meeting will be issued separately, including recommendations from the Jordon Institute's 2009 Energy Audit. There was team interest in pursuing options for thermal imaging, either by acquiring a camera or hiring a firm to investigate opportunities for insulation or sealing to reduce energy consumption. Annette and Chris were both very interested in the FLIR option for smartphones as an opportunity. Richard D reported that he believes the Fire Department acquired a thermal imaging camera a few years ago, and will follow up on status of this equipment.

**New Business.** Chris Williams reported that he recently attended a PAREI sponsored meeting with battery manufacturer Trojan. These batteries provide interesting

opportunities for PV storage.

**PAREI Meeting and C-PACE.** Annette reminded the group of the next PAREI Meeting on Tuesday, October 18<sup>th</sup> at 5:30 pm in the Meredith Community Center

The meeting adjourned at 8:00 pm.

**Next meeting scheduled for October 24, 2016 at 6:00 pm at the Cary Mead Meeting Room – Joint Meeting with Library Trustees.**

Respectfully submitted, Annette Nichols, 12 October 2016.