

**TOWN OF CENTER HARBOR
BOARD OF SELECTMEN'S MEETING
Wednesday, April 19, 2017**

CALL TO ORDER: At 7:00 P.M. Chairman Richard Drenkhahn called the Board of Selectmen's meeting to order. Selectmen Harry Viens and Richard Hanson (via speakerphone) were present. Police Chief Mark Chase, Karen Ponton, Mark Hildebrand and Selectmen's Secretary Pro Tem Sheila Mohan were also present.

AGENDA REVIEW: Mark Hildebrand was added to the Agenda.

MEETING MINUTES:

- **April 12, 2017 Board of Selectmen's meeting minutes:** Mr. Viens motioned to accept the minutes of April 12, 2017 Board of Selectmen's meeting as presented. Mr. Hanson seconded the motion and the vote was unanimously in favor.

PUBLIC INPUT: None

APPOINTMENTS:

POLICE CHIEF MARK CHASE:

- Police Chief Mark Chase updated the Selectmen on issues concerning Center Harbor. Chief Chase is working on a couple of major cases. He is working with the FBI, New Hampshire Electric Co-Op, and the State Explosives Unit regarding the explosion of a data recorder. One of the Co-Op transformers was shot and a Metrocast power supply was also shot.
- **Pistol Permits:** Chief Chase reported that it is no longer necessary to get a pistol permit.
- **Accident Reports:** Chief Chase said that there is a problem with releasing accident reports; the State considers it a violation of driver's privacy rights. Chief Chase said that the Police Chief's Association is working with a legislator to get legislation to have this changed.
- **Center Harbor Website:** The website address that is shown on the back door of the Municipal Building will be changed soon to the correct address.
- **Police Cruiser:** Chief Chase said that the new cruiser is in and he will be picking it up sometime next week. All of the cruisers will be SUVs.
- **Electrical work:** Chief Chase asked the Selectmen's permission to have some electrical work done in the PD. This work had been authorized before, but the work was not done. The Selectmen gave their authorization.
- **Part Time Officer:**
Chief Chase asked the Selectmen for a vote to raise the part-time officer's pay to \$35.00 for enforcement grants. Enforcement grants reimburse the Town 100% for these patrols. Mr. Viens motioned to increase the hourly pay to \$35.00. Mr. Hanson seconded this motioned, the vote was unanimously in favor. Chief Chase has been interviewing candidates for a part-time position. He has reduced the number of candidates down to 1. The process is still in the early stage.

- **Public Hearing Regarding Change in Speed Limits:** Chief Chase asked the Selectmen to set a date for a public hearing on road speed limits. These roads would include, Coe Hill Road, College Road, Kelsea Ave. Keyser Road, and Hawkins Pond Road. Coe Hill Road, College Road, Kelsea Ave., and Keyser Road are currently posted at 25 miles per hour. Hawkins Pond Road will soon be posted at 25 miles per hour. Chief Chase suggested that, because this is a change in the speed limit, the residents on Hawkins Pond Road should be sent a letter regarding this change. Chief Chase offered to hand deliver the letters. The date has been set for May 17, 2017 for the hearing.
- **State Police Assistance:** Chief Chase said that Center Harbor has been receiving some relief from the State Police to help with the night time hours.
- **Belknap County Dispatch Services:** Chief Chase reported that the Belknap County Dispatch is trying to downshift the cost of service to the towns. The County budget has already been set. At this time, Dispatch is the only service that the Town receives from the Sheriff's Department; Dispatch is a division of the Sheriff's Department. Chief Chase said that the services should not be cut and that someone will be coming from the County to talk to the Selectmen about this issue. Mr. Viens suggested that Ms. Woodaman set up an appointment with the County Commissioners.
- **Police Stop:** Mr. Drenkhahn wanted Chief Chase to know, that he was told by someone that had recently been stopped by a Center Harbor Officer, that this person had nothing but nice things to say about the Officer and how he was treated by the Officer.

MARK HILDEBRAND:

- **High Haith Beach:** At the Town Meeting this past March, Mr. Hildebrand asked the Selectmen if some sand could be put on the High Haith Beach. Mr. Hildebrand was in to ask the Selectmen about some guidance with talking to Jeff Haines regarding the High Haith Beach. Mr. Hildebrand said that the fence is rotting, some rocks are popping up, the picnic tables are in need of repair and the weeds need to be taken care of. Mr. Viens said that the Selectmen will notify Road Agent Jeff Haines.
- **Center Harbor Neck Road:** Mr. Hildebrand said that he has noticed trees down along Center Harbor Neck Road on the Center Harbor Woods property. Mr. Hildebrand is aware that the town has an easement on this property. Mr. Hildebrand said that he doesn't know how bad the damage from the storm is, but the trees look to be in good condition and asked if a logger could be brought in while the trees are still in good condition. Mr. Viens suggested that Mr. Hildebrand call Don Berry at Lakes Region Conservation Trust.

SELECTMEN'S REPORTS:

- **STEPHENS LANDSCAPING:** Mr. Viens reported that he spoke to Jeff Haines and a representative from Stephens Landscaping. The new budget reflects what the town can spend on the landscaping.
- **LIBRARY LIGHTS:** Richard Drenkhahn reported that he received an email from the Energy Committee and the lights for the Library will not be in until June.
- **HERITAGE COMMISSION:** Richard Hanson reported that the Heritage Commission meeting will be this Thursday (April 20, 2017) at 4:30 P.M.

NEW BUSINESS:

“TURN UP THE HEAT”: The “Turn Up The Heat” organization has sent the Town a check for \$8,000 as a donation to the Town to help Center Harbor residents with fuel costs. Mr. Viens motioned to accept this donation. Mr. Drenkhahn seconded the motion. The vote was unanimously in favor.

ADDITIONAL BUSINESS:

PARKS AND RECREATION DEPARTMENT:

- **Facility Use Application:** Mr. Viens motioned to sign the following “Facility Use” application:
Lakes Region Bass Chasers for May 10, 2017 and October 18, 2017
- **July 4th Footrace and Parade:** The Selectmen reviewed and signed the 4th of July Parade and Footrace Permit application.

STEPHENS LANDSCAPING:

STEPHENS LANDSCAPING SERVICE PROPOSAL: The Selectmen reviewed the proposed service proposal from Stephens Landscaping in the amount of \$18,245.00. Mr. Hanson said that he doesn’t like taking money out of the Beautification Fund; and he hopes that because the original proposal has been cut that there won’t be fewer plantings down by the boat launch area. Mr. Viens said that this will get the work done and if the proposal is pre-paid there will be a 3% discount. Mr. Viens motioned to sign the Service Proposal. Mr. Drenkhahn seconded the motion and the vote was unanimously in favor. The Selectmen approved the pre-payment of this Service Proposal.

CAMP EAGLE’S CLIFF:

The Selectmen have received a letter from Camp Eagle’s Cliff regarding application for a permit to hold a nine-day summer camp on Waukewan Road beginning June 24th and ending July 2nd. The Camp has agreed to abide by the guidelines that have been established by the Town’s Planning Board during the initial approval on October 16, 2001 and amended on June 5, 2007. The maximum number of campers will not exceed 90. Mr. Drenkhahn motioned to sign the Permit for 2017. Mr. Hanson seconded the motion. The vote was unanimously in favor. The Selectmen signed the permit.

TWIN RIVERS OFFICE MACHINES, INC:

The Selectmen reviewed and signed the Twin Rivers Office Machines Copier Service Agreement.

INTER-LAKES JR.-SR. HIGH SCHOOL PROM:

The Selectmen received a letter from the Inter-Lakes Jr.-Sr. High School asking for a donation to the Chemical Free after Prom Party for the graduating seniors. Mr. Viens motion to make a donation in the same amount as last year’s donation. Mr. Drenkhahn seconded the motion. The vote was unanimously in favor.

LAND USE CHANGE TAX FORMS:

The Selectmen reviewed and signed the following Land Use Change Tax forms:
Richard Sharpe for the on Red Hill Farm Road
Paul and Helen George

CURRENT USE LETTER:

- **Robert Perschel:** The Selectmen reviewed a letter to Robert Perschel. The Town of Center Harbor, with the assistance of a representative from the State of NH Department of Revenue Administration, is reviewing current use properties in preparation for the 2017 Town revaluation. This letter is asking for a recent survey plan that shows the correct number of areas in the parcel, a tree farm certificate, and a current use matrix for the property. Mr. Drenkhahn motioned to sign this letter. Mr. Viens seconded the motion. The vote was unanimously in favor.
- **Barbara J. McCleary:** The Selectmen reviewed a letter to Barbara J. McCleary. The McCleary property has a Conservation Restriction Assessment and receives a current use tax rate. The Town is asking Ms. McCleary for a new map of the Conservation Area. Mr. Viens motioned to sign this letter. Mr. Drenkhahn seconded the motion. The vote was unanimously in favor.

THANK YOU LETTER:

The Selectmen are sending a letter of appreciation to Earle Jenkins for his consideration of their request to become a member of the Town's Planning or Zoning Board. Mr. Jenkins is unable to join either Board at this time due to other commitments.

LORRAINE PAUL:

The Selectmen received an email from Lorraine Paul inquiring if the town had any financial relief for the damage incurred by the recent storm. The Town does not have a fund for this relief. Mr. Viens suggested sending a letter to Mrs. Paul advising her that the town and FEMA have nothing to offer. Perhaps the State has a fund for this issue.

BELLE VEST:

On July 26, 2016, Mr. Viens, on behalf of the Selectmen, sent an email to Rebecca Karp regarding a request for proof that Ms. Karp was a Center Harbor resident. At that time, Mr. Viens advised Ms. Karp that if she rented her house out for private events that would involve a large number of people she let the Selectmen's office know so that they could discuss parking and traffic arrangements. Someone has called the office regarding having their wedding at Belle Vest on Memorial weekend. Mr. Viens would like a letter to go to Ms. Karp asking the name of the wedding couple, and advising them that they may need to contact the Police Department regarding possible need for traffic control.

REGINA QUINN, FOOD TRAILER AT THE BEACH:

The Selectmen have received an email from Regina Quinn asking to rent the space at the Beach for a food cart. At this time the Selectmen have not committed this space to anyone. A letter will go to Ms. Quinn asking the size of the trailer and advising her of the Town requirements.

GRANT REQUEST FOR THE TOWN HOUSE FOUNDATION:

The Selectmen signed a Grant Request for the Town House Foundation.

STATE OF NEW HAMPSHIRE LIST OF REAL ESTATE ON WHICH EXEMPTION IS CLAIMED:

The Selectmen reviewed a State of New Hampshire List of Real Estate on which Exemption is Claimed Form sent to the Town from the Lakes Region Conservation Trust. This form includes all of the properties in Center Harbor owned by the Lakes Region Conservation Trust.

QUANTUM CONSTRUCTION CONSULTANTS, LLC WETLANDS PERMIT:

The Selectmen reviewed and signed a Wetlands Permit for the Town's culvert replacement project along Follett Road.

CURRENT BILLS PAYABLE: The selectmen reviewed, and approved, the payroll and accounts payable manifest as presented.

NON-PUBLIC SESSION: At 8:27 P.M. Mr. Drenkhahn motioned to go into non-public session per RSA 91-A:3 II(c) to discuss an elderly exemption. Mr. Drenkhahn, Mr. Viens, Mr. Hanson (via speaker phone) and Mrs. Mohan were present. Mr. Hanson seconded the motion and the vote was unanimously in favor. At 8:31 P.M. Mr. Drenkhahn motioned to end the non-public session. Mr. Hanson second the motion. The vote was unanimously in favor.

RECONVENE: At 8:31 P.M. Mr. Drenkhahn reconvened the Board of Selectmen's meeting. Mr. Drenkhahn motioned to grant the Elderly Exemption. Mr. Hanson seconded the motion and the vote was unanimously in favor.

ADJOURNMENT: AT 8:34 P.M. Mr. Hanson motioned to adjourn the Board of Selectmen's meeting. Mr. Viens seconded the motion and the vote was unanimously in favor.

Respectfully submitted by,

Sheila Mohan

Secretary Pro Tem