

**Center Harbor Board of Selectmen  
Board of Selectmen's Meeting  
Wednesday, April 12, 2017**

**CALL TO ORDER:** At 7:00 p.m. Chairman Richard Drenkhahn called the Board of Selectmen's meeting to order. Selectmen Harry Viens and Richard Hanson (via speakerphone) were present. Heritage Commissioners David Reilly and Karen Ponton, Town Clerk Mary Richardson and Selectmen's Administrative Assistant Robin Woodaman were also present.

**AGENDA REVIEW:** No changes were made.

**MEETING MINUTES:**

- **April 5, 2017 Board of Selectmen's meeting minutes:** Mr. Viens motioned to accept the minutes of the April 5, 2017 Board of Selectmen's meeting as presented. Mr. Drenkhahn seconded the motion and the vote was unanimous.
- **April 5, 2017 Board of Selectmen's meeting minutes clarification:** Ms. Ponton requested clarification to her public input regarding the School House grounds. The minutes stated:
  - **School House grounds:** Ms. Ponton requested that when Stephens Landscaping installs the two planter barrels at the School House, the lilac bushes be pruned. The Selectmen requested this be discussed with Mr. Garland. Ms. Ponton explained the importance of pruning lilac bushes in order to keep them blooming.

She reported the minutes sound like it is a new request to have Stephens Landscaping install two planter barrels and prune the lilac bushes at the School House; the Selectmen had previously approved this work. Ms. Ponton reported she asked that Stephens Landscaping discuss this with Historical Society President Roland Garland and Historical Society members due to Mr. Garland's concerns about being involved with what's going on.

**APPOINTMENTS:**

**HERITAGE COMMISSIONER (HC) KAREN PONTON:**

- **Town House porch materials:** There was discussion regarding the process to purchase the materials needed for the repairs/replacement of part of the Town House porch. The Meredith Rotary Club is donating their labor and Rotarian Dan Langan will compile the material list. Mr. Drenkhahn will meet with Mr. Langan at Middleton Lumber to sign for the purchase of the materials on the Town's account.
- **New Hampshire Preservation Alliance (NHPA) grant application:** Ms. Ponton reported NHPA representatives conducted a site visit at the School House as part of the grant process. Historical Society President Roland Garland, Auditor Palmer Smith and Trustee Karen Ponton were present for the site visit. Ms. Ponton reported the NHPA representatives said the building is in good condition and they have offered to review the grant application. Ms. Ponton plans to submit the grant in May and the Town should receive notification of NHPA's decision soon after that.

- **Land & Community Heritage Investment Program (LCHIP) grant application:** Ms. Ponton reported the LCHIP grant application is due to be submitted by May 12<sup>th</sup>. She reported the Heritage Commission is hoping to review the Town's stewardship plan, which is being reviewed by Town Attorney Chris Boldt, at their April 20<sup>th</sup> meeting. The stewardship plan needs to be included with the grant application. The Selectmen requested Attorney Boldt be asked to submit his recommendations for the Town's stewardship plan by April 19<sup>th</sup>.

**PUBLIC INPUT:** None

### **SELECTMEN'S REPORTS:**

**MOSQUITO BRIDGE:** Mr. Viens reported attending a meeting with the State of New Hampshire Department of Transportation (NH DOT) to preview the final plans for the repairs to the Mosquito Bridge. He reported the NH DOT will provide the labor to install the hydrant based on the recommendations of the Center Harbor and New Hampton Fire Chiefs; NH DOT requested the hydrant specifications be submitted. Mr. Viens reported the 2 Fire Chiefs determined the best location for the hydrant will be on the New Hampton side of the bridge. He reported the NH DOT will schedule a public presentation; he believes it will be held in Center Harbor.

**REGIONAL SELECT BOARDS MEETING:** Mr. Viens reported attending the meeting of the Regional Select Boards is on Tuesday, April 11<sup>th</sup> at the Tuftonboro Fire Station. He reported the Lakes Region Planning Commission (LRPC) presented a report on the compilation of the questionnaire they recently sent out. Mr. Viens reported the LRPC is proposing that all thirty towns in the LRPC territory form an aggregate purchasing group to purchase electricity in the open market. He reported a Nashua aggregate purchasing group has saved 21% in their electricity costs. Mr. Viens reported there would be set-up and attorney fees.

**LANDSCAPING:** Mr. Viens reported \$12,000 was appropriated for 2017 landscaping; however proposals submitted by Stephens Landscaping last fall were for approximately \$25,000. Mr. Hanson reported he thought the Selectmen discussed the options presented by Stephens and reduced the services to approximately \$15,000. Mr. Viens reported he will meet with Road Agent Jeff Haines and a Stephens Landscaping representative to discuss landscaping services and adjust the plan to bring the estimate and budget into alignment.

**ENERGY COMMITTEE (EC):** Mr. Drenkhahn reported on the EC's Thursday, April 6, 2017 meeting:

- **Library lighting project:** Mr. Drenkhahn reported they are waiting on a delivery date for the lighting materials; it will take six days to install the materials.
- **Highway Garage insulation project:** Mr. Drenkhahn reported the EC is working on the Request for Proposals for the Highway Garage insulation project.
- **PAREI Solar Shares program:** Mr. Drenkhahn reported Carol Sullivan met with the EC to discuss a program where solar arrays are installed which would subsidize electric

bills for low income residents. He reported there was discussion regarding whether the Town would have interest in this program and possible Town owned land where solar arrays could be installed. Mr. Viens reported there is a solar array in development by the New Hampshire Electric Cooperative in Moultonborough for residents who want to purchase green energy.

### **NEW BUSINESS:**

**TAX ANTICIPATION NOTE (TAN):** Mr. Drenkhahn motioned to enter into a TAN with Meredith Village Savings Bank for \$500,000 with an interest rate of 1.80%. Mr. Hanson seconded the motion and the vote was unanimous.

**TAX ANTICIPATION NOTE (TAN) DRAW:** Mr. Drenkhahn motioned to draw \$500,000 from the TAN with Meredith Village Savings Bank (MVSb) and deposit into the Town's MVSb checking account. Mr. Viens seconded the motion and the vote was unanimous.

**ASSESSING/TAX COLLECTION SOFTWARE:** Town Clerk Mary Richardson reported with the Town's current assessing and tax collection software, deed information has to be entered separately in both systems. She reported Town Assessor Cindy Perkins, who is performing the conversion from the current assessing software to the new assessing software, can install a program that will allow both systems to be updated with one entry. Ms. Richardson reported the cost is \$500; Ms. Perkins has offered to install it and the Town can reimburse her in next year's budget. Mr. Viens motioned to approve the installation of this software at a cost of \$500, which will be included in the 2018 budget. Mr. Hanson seconded the motion and the vote was unanimous.

**FUEL FUNDRAISER:** Mr. Viens reported the Town received an \$8,000 donation from the "Turn Up The Heat Fuel Raiser"; per the provisions of RSA 31:95-b, this will be an agenda item on Wednesday, April 17, 2017 for the Selectmen to officially vote to accept this generous donation.

### **PUBLIC INPUT:**

#### **DAVID REILLY:**

- **Mosquito Bridge:** Mr. Reilly reported three years ago, when the State of New Hampshire Department of Transportation (NH DOT) presented their plans for the Mosquito Bridge, it looked bleak. He reported the efforts of Center Harbor and New Hampton residents and officials, and a petition signed by 330 residents got the NH DOT's attention and today there is a different plan for the bridge. He reported this is a significant event; otherwise the bridge would be gone – it shows what people can do.
- **Town House trees:** Mr. Reilly, Chairman of the Heritage Commission (HC), reported there are small trees hanging over the roof and chimney of the Town House, which need to be removed to protect the work that's been done on the building. He reported there will be a HC agenda item for their April 20<sup>th</sup> meeting to vote to ask the Town to remove the trees. There was discussion regarding the trees being small enough that a

tree removal company would not be needed. Mr. Viens reported, if the HC votes to ask the Town to remove the trees, the Selectmen will ask the Road Crew to do it.

### **ADDITIONAL BUSINESS**

#### **PARKS & RECREATION DEPARTMENT:**

- **Easter party:** Mr. Drenkhahn reported the Easter party went very well; the Selectmen commended Parks & Recreation Director Sandy Frost on a very nice job.
- **Facility Use application:** Mr. Drenkhahn motioned to sign the following “Facility Use” application, which has been approved by Ms. Frost:

Center Harbor Congregational Church

Mr. Viens seconded the motion and the vote was unanimous.

#### **STATE OF NEW HAMPSHIRE:**

- **State of New Hampshire Charitable Organizations Financial Statement:** The Selectmen received, and reviewed, the following Charitable Organizations Financial Statement:

NH Audubon

**CURRENT BILLS PAYABLE:** The Selectmen reviewed, and approved, the payroll and accounts payable manifests as presented.

**GENERAL JOURNAL ENTRIES:** The Selectmen reviewed, and approved, the general journal entries as presented.

**ADJOURNMENT:** At 7:42 p.m. Mr. Viens motioned to adjourn the Board of Selectmen’s meeting. Mr. Drenkhahn seconded the motion and the vote was unanimous.

Respectfully submitted,

Robin Woodaman  
Selectmen’s Administrative Assistant