

**Center Harbor Board of Selectmen
Board of Selectmen's Meeting
Wednesday, March 1, 2017**

CALL TO ORDER: At 7:00 p.m. Chairman Harry Viens called the Board of Selectmen's meeting to order. Selectmen Richard Hanson and Richard Drenkhahn were present. Karen Ponton and Selectmen's Administrative Assistant Robin Woodaman were also present.

AGENDA REVIEW: No changes were made.

MEETING MINUTES:

- **February 22, 2017 Board of Selectmen's meeting minutes:** Mr. Hanson motioned to accept the minutes with the following amendments:
 - Reporting that the discussion of Lakes Region Planning Commission (LRPC) shared services had taken place previously and that Mr. Viens had compiled the results.
 - Reporting on the Selectmen's plan to sell the Bayliner boat.

Mr. Drenkhahn seconded the motion and the vote was unanimous.

PUBLIC INPUT: None

APPOINTMENTS: None

SELECTMEN'S REPORTS:

ENERGY COMMITTEE (EC): Mr. Drenkhahn reported the EC will meet on Thursday, March 2, 2017 and will be reviewing a draft of the Request for Proposals for the weatherization of the Highway Garage. Mr. Drenkhahn will ask the EC the status of the Library lighting upgrades.

REGIONAL HERITAGE COMMISSIONERS MEETING: Mr. Hanson reported he and Heritage Commissioners Karen Ponton and David Reilly attended a regional meeting of Heritage Commissioners in Moultonborough; Center Harbor, Moultonborough, Belmont, Wolfeboro, Ashland and Laconia Heritage Commissions were represented. He reported it was a very interesting meeting.

UNFINISHED BUSINESS:

MUNICIPAL BUILDING HEATING SYSTEM:

- **Repairs:** Mr. Viens reported the Daiken repair man discovered a leak in the system; this has been repaired and the system is working properly.
- **Thermostats:** Mr. Viens stressed the Daiken requirement that no one touch the thermostats; lock boxes will be installed over the thermostats.

FISHING TOURNAMENTS: Parks & Recreation Director Sandy Frost submitted copies of letters she sent to associations which used the boat launch for 2016 fishing tournaments reporting on the following revised guidelines:

- \$15 per boat/per launch
- Memorial Day through Labor Day there shall be:
 - NO tournaments on weekends
 - A limit of ten (10 boats mid-week with the exception of the 4th of July, where there shall be NO tournaments
- Parking is on a first-come, first-serve and is limited to NO more than twenty-five (25).

TRANSFER STATION DECALS: Mr. Viens reported the new, 2-year, transfer station decals will be available for sale soon. He requested the Town of Meredith be contacted regarding their offer to sell transfer station decals to Center Harbor residents at the transfer station.

2017 BUDGET:

- **Red Hill Fire Tower Association:** The Selectmen received correspondence from Holderness Fire Chief Eleanor Mardin, reporting the Red Hill Fire Tower Association was turned over to her in January of this year. Chief Mardin reported she is working with the Lakes Region Conservation Trust to try and open the tower for the upcoming fire year. She enclosed financial information pertaining to the Association and reported payment requests will be sent as soon as she knows the tower can be staffed this year. The Selectmen have proposed \$1,050 in the 2017 budget, \$1,050 was appropriated in 2016.

NEW BUSINESS:

2016 AUDIT: The Selectmen signed letters to the Town's attorney, banks, insurance providers, school district, etc. as part of the 2016 audit preparation.

HVAC PREVENTIVE MAINTENANCE AGREEMENT: The Selectmen received, and reviewed, a proposal from Hansen-Fox for preventive maintenance on the Municipal Building's HVAC system. Mr. Viens stressed the importance for the Town to adhere to the schedule recommended by Daiken; Bonnette, Page & Stone Representative Barry Salta will be asked to verify the number of times each year preventive maintenance should be performed.

CONSERVATION EASEMENT: Mr. Viens motioned to sign a letter to the Adams Family Trust, William and Margaret Adams, (TML 215-19.1) reporting that their property has been receiving a conservation restriction assessment; however the required PA-60 form has not been filed. Mr. and Mrs. Adams will be asked to submit a PA-60 form by April 15, 2017 in order to be eligible for the conservation restriction assessment for the 2017 tax year. Mr. Drenkhahn seconded the motion and the vote was unanimous.

PUBLIC INPUT: None

ADDITIONAL BUSINESS

STATE OF NEW HAMPSHIRE:

- **State of New Hampshire Department of Environmental Services (NH DES):** The Selectmen were notified by NH DES of permit applications submitted by the Adams Family Trust, William and Margaret Adams, (TML 215-19.1); the Selectmen signed a letter to Mr. and Mrs. Adams notifying them that a Town-issued construction permit may be required and recommending they review the Town's Water Resources Ordinance (adopted in March 2016).

NEIGHBORING COMMUNITIES SELECTMEN'S MEETING: The Selectmen received, and reviewed, the minutes from the February 24, 2017 neighboring communities meeting held in Moultonborough; Mr. Viens represented Center Harbor. Mr. Viens reported there was discussion regarding perhaps joining in the purchase of electricity; he requested the Town's cost per kilowatt.

CONSTRUCTION PERMIT APPLICATIONS: The Selectmen reviewed the following approved construction permit applications:

Rydstrom	TML 206-9
Paul	TML 206-10
Poehler	TML 221-50
Bare	TML 103-24

CURRENT BILLS PAYABLE: The Selectmen reviewed, and approved, the payroll and accounts payable manifests as presented.

ADJOURNMENT: At 7:30 p.m. Mr. Drenkhahn motioned to adjourn the Board of Selectmen's meeting. Mr. Hanson seconded the motion and the vote was unanimous.

Respectfully submitted,

Robin Woodaman
Selectmen's Administrative Assistant