

**Center Harbor Board of Selectmen
Board of Selectmen's Meeting
Wednesday, February 22, 2017**

CALL TO ORDER: At 7:00 p.m. Chairman Harry Viens called the Board of Selectmen's meeting to order. Selectmen Richard Hanson and Richard Drenkhahn were present. Parks & Recreation Director Sandy Frost, Karen Ponton and Selectmen's Administrative Assistant Robin Woodaman were also present.

AGENDA REVIEW: No changes were made

MEETING MINUTES:

- **February 15, 2017 Board of Selectmen's disorderly actions ordinance public hearing and meeting minutes:** Mr. Hanson motioned to accept the minutes with the following amendments:
 - Reporting Mr. Hanson, who was not in attendance during the February 8, 2017 budget hearing abstained from voting, and
 - Removing the duplicate reference to the Historic Resources Stewardship Plan.

Mr. Drenkhahn seconded the motion and the vote was unanimous.

PUBLIC INPUT: None

APPOINTMENTS

PARKS & RECREATION DIRECTOR SANDY FROST:

- **Fishing tournaments use of facilities:** Ms. Frost reported a previous Board of Selectmen established a \$5 per boat launching fee for fishing tournaments because the tournaments were held in the off season, usually September and October. She reported there are now more fishing tournaments and reported receiving a facility use application for a tournament scheduled for Wednesday, August 9, 2017 with thirty boats; there is only room for twenty-five boats. A check to launch thirty boats at a rate of \$5 per boat was enclosed with the application. Ms. Frost reported this same group held a tournament on August 10, 2016 with twenty-five boats participating.

Ms. Frost requested the Selectmen increase the fishing tournaments launch fee to \$15 per boat, which is the fee paid by all everyone else launching their boat (Center Harbor residents and property owners launch at no cost). Mr. Hanson suggested a compromise for tournaments held off season; \$10 per boat because there is no boat launch attendant on duty. Ms. Frost reported the State of New Hampshire Fish & Game's website with tournament information reports the Town charges \$15 for launching and has parking for twenty-five trucks and trailers. She explained permission is required from both the Town and the Fish & Game for tournaments. Mr. Viens expressed his concern for not having enough parking if the full launch fee is charged. Ms. Frost reported there are also problems with the boats power loading. Mr. Drenkhahn reported he feels it should be Ms. Frost's determination to either approve, or disapprove, facility use applications.

He reported after Ms. Frost approves an application, it goes before the Selectmen for their approval; if they have any questions they can be addressed.

Mr. Viens suggested Ms. Frost write a policy for fishing tournaments, including an updated launching fee, and send it to the tournaments that have used the facility in the past. There was discussion regarding limiting fishing tournaments from Memorial Day through Labor Day to ten boats, mid-week – no weekend tournaments.

- **Boat launch**: Ms. Frost reported, since returning as Parks & Recreation Director and going into her 7th year, she really wanted to change the atmosphere at the boat launch; she wanted people to feel welcome and want to come back. Ms. Frost reported this has been achieved; the boat launch atmosphere is a welcoming spot.
- **2017 summer staff**: Ms. Frost anticipates all of the 2016 lifeguards will return for the 2017 season, one boat launch attendant will be hired.

SELECTMEN'S REPORTS:

- **Heritage Commission (HC)**: Mr. Hanson reported the HC met on Thursday, February 16, 2017 and reviewed Mr. Viens memo, which was sent to all Boards, Commissions and Committees, asking them to make the member's appointments are current, and if not, to meet with the Town Clerk to get sworn in. Mr. Viens' memo also asked the Boards, Commissions and Committees to either reappoint the Chair via a motion and official vote, or nominate new candidates for the Chair via motion and official vote at their first meeting for the 2017 – 2018 year, which starts March 16th, the day after Town Meeting. Mr. Viens reported this process should occur annually. Mr. Hanson reported the HC will meet again March 16, 2017 and the election of a Chair will be voted on at that meeting. Mr. Hanson reported he will remain as the Selectmen's Representative to the HC.
- **Neighboring communities meeting**: Mr. Viens reported attending the neighboring communities meeting in Moultonborough on Tuesday, February 21st. He reported there were discussions on affordable housing and purchasing options. Mr. Viens requested information on the Town's cost for gasoline and diesel in preparation for the next meeting, which is scheduled for April 11th.

UNFINISHED BUSINESS:

FOGG HILL CONSERVATION EASEMENT DEED: Mr. Viens reported the Conservation Commission reviewed, and approved, the Fogg Hill conservation easement deed. Mr. Drenkhahn motioned to sign the Fogg Hill conservation easement deed. Mr. Hanson seconded the motion and vote was unanimous.

LAKES REGION PLANNING COMMISSION (LRPC):

- **Shared services**: LRPC had previously submitted information on areas that communities may be interested in sharing services. Mr. Viens had requested Mr. Hanson and Mr. Drenkhahn review the list and prioritize their ideas of shared services; this was completed, Mr. Viens compiled the results; the prioritized list will be sent to LRPC.

SALE OF BOAT: The Selectmen would like information gathered in preparation for the Request for Proposals for the sale of the Bayliner boat.

NEW BUSINESS:

LAKES REGION PLANNING COMMISSION (LRPC):

- **Transportation Technical Advisory Committee (TAC):** The Selectmen received notification that the Town's TAC representative, Road Agent Jeff Haines, appointment is about to expire. Mr. Hanson motioned to appoint Mr. Haines to a two-year term on the TAC. Mr. Drenkhahn seconded the motion and the vote was unanimous.
- **Lakes Region Transportation Improvement Program (TIP), 2017 Update:** The Selectmen received, and reviewed, information received from the LRPC requesting feedback to reaffirm their support for previously identified transportation needs or to nominate new projects for inclusion in the TIP. This will be forwarded to Mr. Haines for his input.

HEALTH INSURANCE OPTIONS: The Selectmen received information on additional health insurance options; they would like to meet with Health Trust representative Candace Schaefer to review these options further.

BACKGROUND CHECKS: David Hughes submitted a copy of Interlakes Community Caregivers, Inc. "Background Check Policy & Procedures". The Selectmen would like this compared to the Town's current policy.

AMBULANCE SERVICE: David Hughes reported to Ms. Woodaman that he was informed the Town's ambulance service has changed; the village area is no longer covered by a Moultonborough-based ambulance, the ambulance now comes from Meredith. Mr. Hughes also reported a paramedic may not be on the ambulance even though the Town pays a paramedic surcharge. The Selectmen requested the Town's representatives on the Intermunicipal Ambulance Service Committee be asked about this matter.

METROCAST FRANCHISE FEE: The Selectmen received a check, in the amount of \$12,605.53, for MetroCast's franchise fee for the period of January 1, 2016 through December 31, 2016. The franchise fee is 3% of the revenue MetroCast collected during that period. Mr. Drenkhahn explained, if the Selectmen decided to televise meetings, these funds could be used towards that cost – the franchise currently goes into the general fund to help offset property taxes.

PUBLIC INPUT: None

ADDITIONAL BUSINESS

STATE OF NEW HAMPSHIRE:

- **State of New Hampshire Department of Environmental Services (NH DES):** The Selectmen were notified by NH DES of a wetlands permit application submitted by Roy and Myra Gordon (TML 208-23); the Selectmen signed a letter to Mr. and Mrs.

Gordon notifying them that a Town-issued construction permit may be required and recommending they review the Town's Water Resources Ordinance (adopted in March 2016).

CURRENT BILLS PAYABLE: The Selectmen reviewed, and approved, the payroll and accounts payable manifests as presented.

NON-PUBLIC SESSION: At 8:00 p.m. Mr. Viens motioned to go into a non-public session per RSA 91-A: 3, II(c) to discuss a matter that could affect someone's reputation. Mr. Drenkhahn seconded the motion. The Selectmen were polled: Mr. Viens – yes, Mr. Hanson – yes, Mr. Drenkhahn – yes. Mr. Viens, Mr. Hanson, Mr. Drenkhahn and Ms. Woodaman were present for a review of an elderly exemption application and financial information. At 8:02 p.m. Mr. Viens motioned to end the non-public session. Mr. Hanson seconded the motion and the vote was unanimous.

RECONVENE: At 8:02 p.m. Mr. Viens reconvened the Board of Selectmen's meeting.

PROPERTY TAX ELDERLY EXEMPTION: Mr. Viens motioned to approve the property tax elderly exemption application based on information reviewed in the non-public session. Mr. Hanson seconded the motion and the vote was unanimous.

ADJOURNMENT: At 8:03 p.m. Mr. Drenkhahn motioned to adjourn the Board of Selectmen's meeting. Mr. Hanson seconded the motion and the vote was unanimous.

Respectfully submitted,

Robin Woodaman
Selectmen's Administrative Assistant