

Draft Minutes of the  
**Center Harbor Energy Committee**  
August 24, 2009

Meeting was called to order at 7:35 PM.

In attendance: Chris Williams, Chris Johnson, Bernie Volz, Harry Viens, Bill Bayard (NHEC & Meredith) and Randy Mattson (Selectmen Representative).

Review of RFP – Randy read bid amounts submitted:

LighTec, Inc.	\$5,100.00
Jordan Institute	\$4,900.00
GDS Associates	\$7,310.00

No bids were received from BET or FST. Both had attended the RFP Mandatory Meeting on 7/29/09.

Harry noted that only GDS had provided a sample report as required under section V. #13. Randy circulated Jordan Institute sample report to the committee. It was agreed by the committee that LighTec bid would be disqualified because it did not include the sample report.

Committee reviewed certificates of insurance. There were some questions regarding the proper insurance by the bidders compared to what was stated in the RFP. Randy will clarify this with the other selectmen and legal counsel if necessary.

Chris W motioned to recommend to the board of selectmen that the bid submitted by the Jordan Institute be accepted. Harry 2<sup>nd</sup>. Motion passed unopposed.

Chris J reviewed New Hampshire Electric Cooperative's program to pay 50%, up to \$2,500 of the cost of the buildings evaluation.

Harry reviewed list of Energy Efficiency recommendations to be distributed to town residents.

Brief discussion of committee's involvement of the Town's Master Plan.

Committee agreed to cancel meeting September 3<sup>rd</sup>. Next meeting October 1, 2009.

Meeting was adjourned at 9:00 PM.

Respectfully submitted – Chris Johnson August 27, 2009